

# City of Abbotsford

PO Box 589, 203 N. First Street, Abbotsford, WI 54405

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**ABBOTSFORD CITY COUNCIL**  
**TO BE HELD Monday, May 1, 2023, at 6:00 P.M.**  
**AT THE ABBOTSFORD COUNCIL CHAMBER**

1. Call the Regular Meeting to Order
  - a. Meeting Posted According to State Statutes
  - b. Roll Call
  - c. Pledge of Allegiance
2. Comments by the Mayor
3. Comments by the City Administrator
4. Comments by the Public- 2 Minute Time Limit
5. Minutes from the City Council Meeting held April 18, 2023
  - a. Waive the reading and approve/disapprove the minutes (pgs. 2-4)
6. Fire Department Update
7. Approve/Disapprove allowing Central Fire & EMS to bid up to \$400,000 for a used platform truck. (pg. 5)
8. Approve/Disapprove Operator's Licenses (pg. 6-7)
9. Library Update (pgs. 8-11)
10. Incidents, Accidents, Training
11. Discussion: Extraterritorial Zoning (pgs. 12-13)
12. Public Works Update
13. Approve/Disapprove Razing the Boy Scout Cabin
14. Discussion: Main Street Project (MSA & Cedar Corp.)
15. Water & Sewer Update
16. Approve/Disapprove Pay Applications #1 & #2 for CTW Corporation (pgs. 14-15)
17. Approve/Disapprove a Sewer Credit for Jean Wenzel in the amount of \$146.74.
18. Next Meeting Dates- Wednesday, May 17, 2023 & Monday, June 6, 2023.
19. Future Agenda Items-No Action Will Be Taken
20. Adjourn

*Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made to Clerk's Office at (715) 223-3444 with as much advance notice as possible.*

# Minutes from the April 18, 2023, Abbotsford City Council Meeting in the Abbotsford City Hall Council Chambers.

**Swear in City Council Members and Mayor Elected on April 4, 2023 – Judge Judith Kalepp -** Members were sworn into office.

Mayor Weix called the Public Hearing Regarding a Conditional Use Permit for Lindsey Rau to Order at 5:45 PM.

**Comments from Public Hearing-** None.

Mayor Weix called the Regular Meeting to Order at 5:55 PM

Meeting was Posted According to State Statutes

**Roll Call:** M. Rachu, Flink, Diedrich, Read, Zeiset, Weideman, Espino. Absent: Nixdorf

**Pledge of Allegiance –** Held

**Others Present:** Administrator Soyk, DPW Stuttgart, Neal Hogden (TP Printing), Linsey Rau, Paula Ruesch

**Nomination and Appointment of Council President-** Motion to appoint M. Rachu as City Council President by *Diedrich/ Weideman*. Mayor Weix asked for any other nomination 3 times. There were not any other nominations. Nomination to appoint M. Rachu as City Council President approved unanimously.

**Approve/Disapprove Committee/Commission Appointments-** Motion to approve Committee/Commission Appointments as printed in the packet by *M. Rachu/ Read*. *Unanimous*.

**Discuss/Approve Standard Meeting Dates-** Motion to approve the standard meeting dates of the 1<sup>st</sup> Monday & 3<sup>rd</sup> Wednesday of each month by *Diedrich/ M. Rachu*. *Unanimous*.

**Comments by the Mayor –** None.

**Comments by the City Administrator-** None.

**Comments by the Public-** None.

**Minutes from the City Council Meeting held April 3, 2023-** Motion to approve by *Zeiset/ M. Rachu*. *Unanimous*.

**Approve/Disapprove the Conditional Use Permit for Linsey Rau-** This was moved up to line item 11 on the agenda. Motion to approve the Conditional Use Permit for Lindsey Rau by *M. Rachu/ Diedrich*. *Unanimous*.

**Approve/Disapprove a Street Use Permit for Abby Fest-** This was moved up to line item 12 on the agenda. Alderman Zeiset stated that he feels that Abby Fest should be held at the East Town Mall. He stated that he spoke with the East Town Mall owner Lon Waldinger, and he was open to the idea of having Abby Fest at the East Town Mall. Paula Ruesch stated that they do not want to hold Abby Fest at

the East Town Mall, and it would be unsafe to have kids walking on Spruce Street to get there. Alderman Flink stated that the carnival was moved in the past to the old racetrack, and it did not have a good turnout. It took a long time to get the carnival back to the way it was previously. Mayor Weix stated that he spoke with Battalion Fire Chief John Austin, and he was concerned with getting emergency vehicles through Main Street in the case of a fire or other emergencies. Paula Ruesch stated that John Austin has come and inspected the area where Abby Fest is held. There is a place on Birch St. that a fire truck could get through. The fire trucks could also get through all the alleys in case of a fire. The ambulance has come through a few times in the past without a problem. Alderman Zeiset stated the reason he wants to move Abby Fest to the East Town Mall is the inconvenience for trucks and the safety issue. Alderman Weideman stated that there was an injury in the past and the ambulance had a difficult time getting to the individual. Paula Ruesch stated that this was many years ago and they have made changes to accommodate emergency vehicles. Motion to approve the street use permit for Abby Fest by *M. Rachu/ Flink*. *Opposed: Zeiset/ Weideman. Motion carried 5-2.*

**Motion to Convene into Closed Session pursuant to Wis. Stat. s. 19.85(1)(g). Conferring with legal counsel for the Common Council who is rendering oral or written advice concerning the strategy to be adopted by the body with respect to the Cell Tower Lease Agreement-** Motion to adjourn into closed session by *M. Rachu/ Diedrich*.

**Roll Call-** M. Rachu, Flink, Diedrich, Read, Zeiset, Weideman, Espino  
**Convene to Open Session-** Motion to convene to open session by *M. Rachu/ Diedrich*.

**Roll Call-** M. Rachu, Flink, Diedrich, Read, Zeiset, Weideman, Espino

**Discuss/recommend items if any from closed session-** None.

**Police Department Update-** No update.

**Incidents, Training, Accidents-** None.

**Approve/Disapprove Operator's License-** Motion to approve by *Diedrich/ Read*. *Opposed: Zeiset. Motion Carried 6-1.*

**Approve/Disapprove a Class A Beer & Liquor License for Family Dollar-** Motion to approve by *M. Rachu/ Flink*. *Opposed: Zeiset. Motion Carried 6-1.*

**Approve/Disapprove Agreement for Legal Services with Wolfgram, Gamoke & Hutchinson, S.C. for 2023-** Administrator Soyk stated that Wolfgram, Gamoke & Hutchinson provide legal services for municipal court and general city matters. The city can use other law firms for other services. Motion to approve by *Weideman/ Diedrich. Unanimous.*

**Public Works Update-** None.

**Discussion: Brush Pickup-** Alderman Weideman stated that people thought the city was not going to pick up brush at all this year because of the Facebook post. The Facebook post stated that there will not be any brush pickup this spring. The dates for brush pickup were in the comments section. The city crew will pick up brush between Memorial Day and Labor Day. DPW Stuttgen stated that people do not know what the ordinances state regarding brush pickup. Stuttgen stated that the brush piles that people put out can only be up to 4 ft high and 8 ft long. Stuttgen provided photos of brush piles that were much larger than that. There were several piles of brush that were not placed by the road. The city crew can't take equipment on people's lawns to pick up brush piles. Stuttgen stated that he would like a letter to go out with the water bills explaining the rules for brush pickup. Alder Espino asked why brush pickup doesn't start earlier. DPW Stuttgen provided a list of current projects the city crew needs to get done such as the concession stand project, clearing brush in the parks and cemetery, road patching, locates for the Hwy 13

project, grading alleys, street sweeping, and water and sewer work. Alderman M. Rachu stated that it is not the city's responsibility to clean people's yards. Alderman Flink stated that not everyone has a truck or trailer to haul brush to the brush pile. Flink stated that people need to realize that brush pickup isn't the city crew's primary job, and they will pick up brush when they have time. DPW Stuttgen stated he has no problem picking up brush early for senior citizens. Alder Diedrich stated that this past winter was harsh and there is an exceptional amount of brush this spring.

**Approve/Disapprove American Asphalt of Wisconsin Proposal-** DPW Stuttgen stated that the city has a shared section of roadway with the City of Colby between the Shell Gas Station and Kwik Trip. The road is split down the centerline. There isn't a municipal agreement currently in place. Colby is pulverizing there half of the road and American Asphalt stated that they can't saw cut and pulverize half of the road. Stuttgen stated after this project he will meet with the City of Colby and get a municipal agreement in place. The cost of this project is \$17,931.72. Motion to approve by *M. Rachu/ Espino. Unanimous.*

**Approve/Disapprove Spruce Street Project (Hwy 13 to 8th Street)-** DPW Stuttgen stated that Hwy 13 is getting milled and overlaid this year. They will replace 60 ft beyond the radius of Hwy 13 and Spruce St. The only section of E. Spruce St. that hasn't been replaced is from Hwy 13 to 8<sup>th</sup> Street. Stuttgen stated he would like to put this out for bid. Motion to approve soliciting bids to mill and overlay E. Spruce St. from Hwy 13 to 8<sup>th</sup> St. by *M. Rachu/ Zeiset. Unanimous.*

**Approve/Disapprove Proceeding with Soliciting Bids for the \$749,000 General Obligation Promissory Note, Series 2023A-** Administrator Soyk stated that the council previously approved funding the Linden St. project with future increment from TID 5. The expenditure period for TID 5 ends September of 2023. The city will need to take out a loan for the Linden St. project and pay off the loan with the future TID 5 increment. This would be a 6-year loan. Motion to approve by *Diedrich/ M. Rachu. Unanimous.*

**Approve/Disapprove having a White Goods Collection on Saturday, June 10, 2023-** Motion to approve by *Zeiset/ Espino. Unanimous.*

**Water & Sewer Update-** Water/Wastewater Manager Soyk stated that the weather has stalled the start of several projects.

**Approve/Disapprove Current Bills in the Amount of \$208,992.81-** Motion to approve by *Weideman/ Read. Unanimous.*

**YTD Financials-** The council reviewed the YTD Financials.

**City Bank Account Balances & Debt-** The council reviewed the city bank account balances and debt.

**Next Meeting Dates- Monday, May 1, 2023 & Wednesday, May 17, 2023**

**Future Agenda Items-No Action Will Be Taken-** None.

**Adjourn-** Motion to adjourn by *Diedrich/ Read. The Abbotsford City Council Adjourned at 6:59 PM.*

# Central Fire & EMS District



PO Box 477 - 112 W. Spruce St. - Abbotsford, WI 54405  
(715) 223-6458 - Fax (715) 223-3917

To the Municipalities:

The Central Fire & EMS District is seeking to replace the current 1991 Pierce ladder truck that is in service with a used platform truck. The problem we are experiencing is that the time between bidding on a used truck and getting municipality permission to make the purchase results in the truck being sold. With that said, we are seeking advanced permission from the municipalities to bid up to \$400,000 on a used platform truck. The Central Fire & EMS District Board approved this at their 4/20/2023 meeting and are now seeking the approval from the municipalities. This permission would expire on 12/31/2023 regardless of if a truck is found or not.

Should a truck be found and if a purchase is made, please be advised that no cost will be passed on to the municipalities, the Board has funds available to cover the cost of this purchase. Please note that the Board has final approval should a truck be found.

Please put this item on your May agenda to be discussed and/or approved or denied. A "Yes" vote means that the Central Fire & EMS District has permission to purchase a used truck up to \$400,000. A "No" vote means that permission is not given.

If you have any questions regarding this, please do not hesitate to contact Larry Oehmichen or myself. As noted above, please have this item on your May agenda for consideration.

Sincerely,

Carol Staab  
Executive Secretary  
Central Fire & EMS District

City of

# ABBOTSFORD

Wisconsin's First City

P.O. Box 589 | 203 N. First St. | Abbotsford, WI 54405

Phone: 715-223-3444 | Fax: 715-223-8891

Website: www.ci.abbottsford.wi.us

## APPLICATION FOR BEVERAGE OPERATOR'S LICENSE

Provisional License X Fee \$15.00 **City of Abbotsford**  
 Original License X Fee \$25.00 **PO Box 589**  
 Renewal License \_\_\_\_\_ Fee \$25.00 **Abbottsford, WI 54405**

I, the undersigned, do hereby make application to the local governing body of the City of Abbotsford, Wisconsin for a license to serve, from **June 30, 2022 to June 30, 2023** inclusive (unless sooner revoked), fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations; federal, state or local, affecting the sale of such beverages and liquors if a license be granted to me.

Ready Jenna R Mahoney  
 Last First MI Maiden Name  
 \_\_\_\_\_  
 Address City F State White Zip \_\_\_\_\_  
 \_\_\_\_\_  
 Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_ Race \_\_\_\_\_ Phone Number \_\_\_\_\_  
 \_\_\_\_\_  
 Social Security Number \_\_\_\_\_ Business License will be used Fat Boys Bar and Grill

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?  
 Yes Date of Conviction (If Any) \_\_\_\_\_  
 No Nature of Offense \_\_\_\_\_

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

[Signature]  
 Applicant's Signature

Received: 4, 18, 23 Added to Council Agenda: 5, 1, 23 Approved: 1 1  
 Background is good per Jason 4-19-23 2022-23



City of

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Prokosch, Jr. James W  
 Last First MI Maiden Name  
 \_\_\_\_\_  
 Address City State Zip  
 \_\_\_\_\_  
 Date of Birth Sex Race Phone Number  
 \_\_\_\_\_  
 Social Security Number Business License will be used  
 \_\_\_\_\_

Have you been convicted of any felony or of violating any law of the State of Wisconsin or of the United States?

Yes      Date of Conviction (If Any) \_\_\_\_\_  
 No      Nature of Offense \_\_\_\_\_

Being first duly sworn on oath says that he/she is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

James W Prokosch Jr  
 Applicant's Signature

Approved - Lt. Alex Bowman #597 CAPD  
[Signature]

Received: 4, 24, 23 Added to Council Agenda: 5, 1, 23 Approved:   1

## ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

[www.abbotsfordpl.org](http://www.abbotsfordpl.org)

### REGULAR MONTHLY MEETING: Meeting /April 19th 2023 / 5:00 PM

#### ATTENDEES:

Jochimsen (Library Director), Board: Espino, Dukelow, Hinrichsen, Bittner, Archambo, Giffin  
Members absent: Suttner

**Call to order:** 5:00 pm

**Reading of the minutes from previous meeting:** Read, Giffin moved to approve, Archambo seconded. Motion Passed.

**Public Comment:** Espino will stay library city council rep for 2023.

#### Old Business:

- Reappoints: Giffin, Bittner, and Suttner approved by city.
- New business: Shared the 2022 Abbotsford Library Annual Report infographic created by Anne Hamland.
- Pizza Garden: Dukelow will grow 36 tomatoes for the Plant a Pizza Garden program.
- Fairy Garden Program in May: In honor of Board President's Hinrichsen's granddaughter. In program is held in future years Dukelow can help get plants. Update: Program to be held Tuesday, May 16<sup>th</sup> at 5pm.

#### New Business

- No Summer Saturdays
  - Reminder that the library will be closed on Saturdays in the summer. The Colby Library will have Saturday hours in the summer. During the school year, the Colby Library is closed on Saturdays and the Abbotsford library is open. Staff will start reminding patrons.
- Year book scanning update: The library has had two regular volunteers, as well as teen seeking volunteer hours for school graduation requirements, who have been helping with the scanning. The school has brought over the physical copies of the books the library does not have. Each book takes about 20-30 minutes to scan. Once the books are all scanned, their pdfs will be converted to text searchable pdfs. The director has a question out to the system about the legality of posting the yearbooks the website. Even if the yearbooks cannot be posted, having the resource available to be used in the library will still be great reference and geological tool.

#### Treasurer's Report:

##### Treasurer's Report:

- E-statement update
  - The E-statements are being sent to City Hall and city hall staff will email us the monthly statement.
- 18% of Budget Spent

##### Bank Account Balances:

- **March** Forward: \$42,285.75, Forward Retirement: \$601.57, Nicolet: \$ 51,476.60
- **Feb 2023:** Forward: \$42,274.98, Forward Retirement: \$601.41, Nicolet: \$55,639.54
- **Jan 2023:** Forward: \$42,266.26, Forward Retirement: \$601.25, Nicolet: \$55,672.85

#### Circulation Report:

- Total Circulation:
- **March 2023: 1703**  
Year to Date: Feb. 1902 Jan: 1652 Dec: 1774 Nov: 2021 Sept: 1812 Aug 1,789 July: 1857 June: 1807 May: 1417 April: 1794 March: 1808
- Past Circ: March 2022: 1808 March 2021: 1621 March 2020: 2902 March 2019: 2,601 March 2018: 2,537 March 2017: 2,575 March 2016: 2193 March 2015: 2187 March 2014: 1863
- Circulation Break-down: **March:** Books: 857, DVD: 228, Spoken Record: 63, Large Print: 56, Magazines: 30, Other: 47

#### Other Usage Report:

- Wireless Sessions: **March: 149** Feb: 113 Jan: 117 Dec: 128 Nov: 154 Oct: 205 Sept: 144 Aug: 120 July: 140 June: 200 May: 88 April: 76 March: 95



- Overdrive E-material Checkout: **March: 252** Feb: 199 Jan: no data Dec:222 Nov:208 Oct:183 Sept:194 Aug: 181 July: 201 June: 164 May: 176 April: 157 March: 225
- Website Visits: **March: 296** Feb: 266 Jan: 318 Dec:318 Nov:300 Oct:755 Sept: 419 Aug: 449 July: 302 June: 269 May: 236 April: 223 March: 263 Feb: 205
- Public Computer Uses in **March: 123** Feb: 110 Jan: 83 Dec:90 Nov:110 Oct:92 Sept:131 Aug: 137 July: 110 June: 172 May: 120 April: 105 March: 102
- Monthly Reference:
  - **March: 51** Feb:47 Jan:49 Dec:41 Nov:66 Oct:68 Sept: 78 Aug: 86 July: 32 June: 49 May: 66 April: 98 March: 85
- Patron Count:
  - **March: 972** Feb:739 Jan:713 Dec:618 Nov:812 Oct:716 Sept:663 Aug: 898 July: 936 June: 906 May: 742 April:829 March: 737

**Policy Review:** none

**WVLS Report:** Shared the Vcat top 10 of 2022, new staff

### Director Report

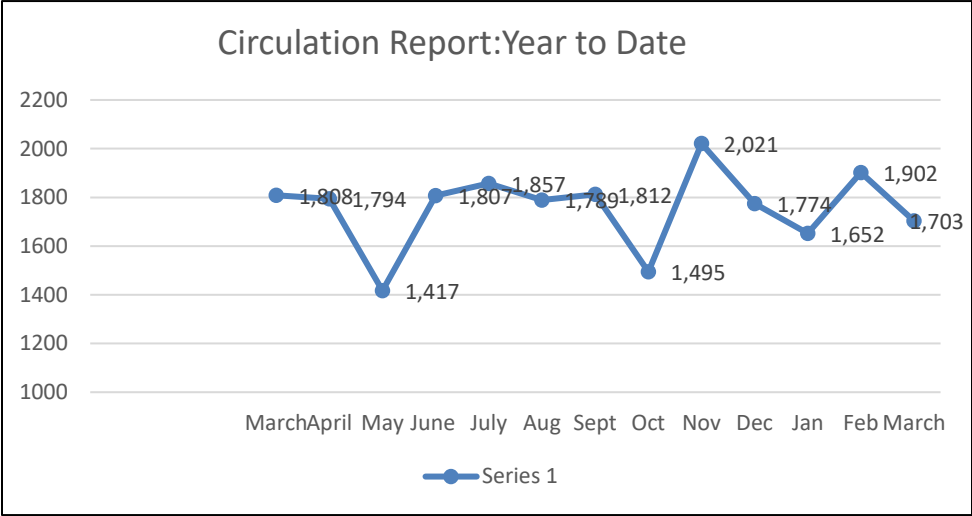
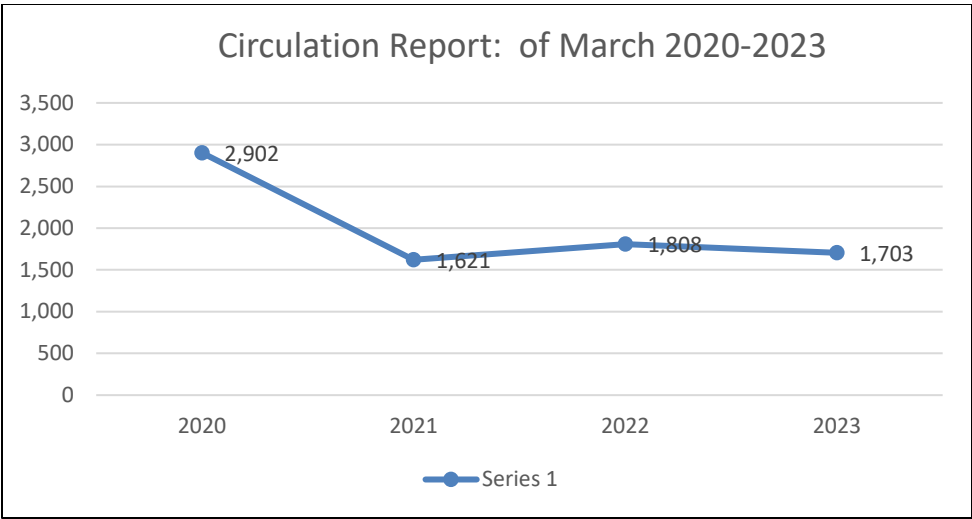
- Mrs. Will class visit for May 22<sup>nd</sup> for tour of the library.
- Grant updates
  - AWE arrived. Baby Bags: one given out.
  - Quote on book drop
    - The book drop that that director plans to order is a dual media/book drop. The library's media drop has also having access issues, as ice gotten into cracks and expanded making the bin hard to open. Demco offers of a dual bin that will be \$1000 more than what the grant was written for. The library can use funds from the equipment budget line to cover the difference. This will also make relocating the drop to a new cement slab easier for the City when the drop arrives.
- Summer Reading: To be held month of June
  - School visit scheduled for May 18<sup>th</sup>.
  - Adult Glass Class, Sassy Glassers, June 19<sup>th</sup>, will only have limit spots.
  - Read with Rover, Wednesdays at 3:00pm
  - Three Wednesday evening programs: magician, comedian, and live animals.
  - Four Tuesday afternoons with Miss Nancy, starting with the "plant a pizza garden" program.
  - Teen Program and Adult Program
- Last Month Program Count:
  - **March:** Monthly Program total: 11 programs, 181 attendance
- Future/Current Programs Overview: (see newsletter)
  - Author Visit, Tea Party, Fairy Garden
  - Book sale will be held May 2<sup>nd</sup> through the 13<sup>th</sup>.
  - Change up egg hunt for next year: The library had low turn out for the egg hunt before movie night. Movie nights in general have been having a lower turn out. Next year the library will have a "bunnymart" egg hunt. Eggs will be hidden in the library 1-2 weeks before Easter. Eggs will have "bunnybucks" in them. Children will be told to find x-amount of eggs, open them, count their bunnybucks, and then use those bunnybucks to buy candy or small items from the bunnymart. Can be used as a way to teach financial literacy.
  - Board member requested a future program or library handout for the education of songbird preservation.
  - Also mentioned was a program that would have period readings done in period costumes.

### Next meeting:

Wed. May 17<sup>th</sup> at 5:00 pm.

Note: June's meeting will aim to be a half-hour meeting as it occurs right before a library summer performer.

**Adjourn:** 5:40pm pm



Date	Time	Duration	Local Event Name	Target Audience: Young Child (0-5), Child (6-11), Young Adult (12-18), Adult (19+), General Interest (all ages)	Group Attending (program) or Individual Participants (self-directed activity)	Format: In-person; Live, virtual; or Pre-recorded	If group attending, then number of attendees	If self-directed, then number of individual participants
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3/10/2023	7pm-8:45pm	2 hours	Family Movie Night: Puss in boots last wish	General Interest (all ages)	Group attending	In-person		10
3/3/2023	10:30 -11:15 am	45 min	Story Time	Young Child (0-5)	Group attending	In-person		6
3/13/2023	3pm-5pm	2 hours	St Pats Day Perler Beads	Child (6-11)	Group attending	In-person		6
3/14/2023	7-8 pm	1 hour	Book Club: The Maid	Adult (19+)	Group attending	In-person		3
3/14/2023	5-7 pm	1 hour	Book Club: Escape Room	Adult (19+)	Group attending	In-person		4
3/16/2023	6:30-8 pm	1 1/2 hour	Adult Craft: Sun catcher	Adult (19+)	Group attending	In-person		15
3/17/2023	10:30 -11:15 am	45 min	Story Time	Young Child (0-5)	Group attending	In-person		4
half month		2 weeks	Find the leprechauns	General Interest (all ages)	Individual Participants	In-person		27
Half month		two weeks	In House Craft: emoji shamrock	Child (6-11)	Individual Participants	In-person		15
Half month		two weeks	In House Craft: pony bead name keychain	Child (6-11)	Individual Participants	In-person		35
three months		three months	2023 READING BINGO:	General Interest (all ages)	Individual Participants	In-person		56



# ABBOTSFORD PUBLIC LIBRARY EVENTS



## LIBRARY BOOK SALE:

Tuesday, May 2nd through Saturday May 13th Goodwill donation on anything not priced.

**IN HOUSE YOUTH CRAFT!:** Start of month until supplies run out. Assemble your own pinwheel.



**STORY TIME:** Fridays, May 5th and 19th at 10:30 am. No registration required. Story times are held on the first and third Fridays of the month during the school year. Youth.

**FANCY NANCY TEA PARTY:** Tuesday, May 2nd at 6:00pm. Fancy Dress – Come in your Boa or Bow Tie for a Parent/child tea party. **Registration required.** Let staff know of any dietary restrictions, Library will provide a Light meal of tea sandwiches and deserts.



**WEBINAR: Gardening in a Challenging Climate with Melinda Myers:** May 3, 2023 6:30 PM.

Extreme heat, drought, floods, fluctuating temperatures and wind add challenges to the way we garden. Let's talk about plants better suited to our changing climate and strategies for helping our gardens thrive in these changing times. Presenter will be live, but virtual.

**MAY THE 4TH BE WITH YOU:** Thursday, May 4th. All day. Fighter Pilot Training: Follow directions to construct a Star Wars aircraft and see if you can fly it through the death star.

**WILD COOKIES BOOKCLUB:** Tuesday, May 9th at 7 pm. "What Alice Forgot", a 2009 novel by Australian author Liane Moriarty. It tells the story of a 39-year-old mother of three who loses her memory of the last ten years of her life. Ask the librarian for a copy of the book to check-out. **Adult**

**FAMILY MOVIE:** Friday, May 12th at 7:00 pm. Watching, "Mummies". **Registration Required. Children must be accompanied by an adult who stays for the movie. Doors open at 6:45pm and lock at 7:15pm. Snacks from home are allowed. All Ages All**



**YOUTH FAIRY GARDEN WORKSHOP:** May 16th at 5pm. Create your own Fairy Garden to take home with you. Sponsored by R. H. in memory of her granddaughter Amelia. **Registration Required. Youth.**

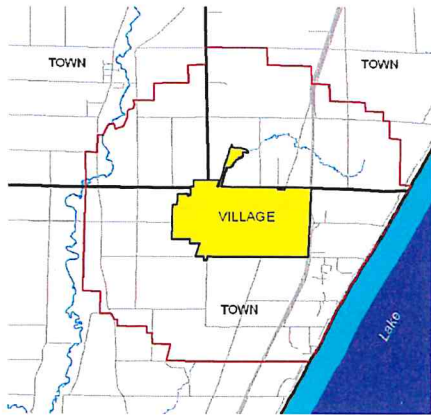
**ADULT CRAFT NIGHT:** Thursday, May 18th at 6:30 pm. Needle Felted Bee Plant Pal. No cost, goodwill donation appreciated. **Registration Required. 16 or older, 12 and older if with an Adult.**



**LIBRARY WILL BE CLOSED ON SATURDAYS DURING THE SUMMER. STARTING MAY 27th THROUGH SEPTEMBER 2nd.**

\*These events are subject to change at anytime, please watch the library Facebook page for updates.





## Fact Sheet: **EXTRATERRITORIAL ZONING (ETZ) JURISDICTION, Ch. 62.23(7a) & 2021 WIS. ACT 198**

July 2022

### **What is it?**

Cities have been given by statute either a 3-mile (if pop. 10,000 or more) or a 1.5-mile extent of zoning control outside their corporate boundaries (city/village islands not included) if the proper cooperative steps with the adjoining town are followed. Villages have been given up to 1.5 miles. This allows a city/village to exercise land use control over new development that otherwise might be incompatible with a city/village's future growth.

### **What is the broad administrative process to initiate ETZ?**

A city/village must first have an existing zoning ordinance. Before the existing ordinance can be extended into the extraterritorial area, the city/village must describe by an adopted resolution the area to be zoned and its intent to expand its ordinance, publish the resolution within 15 days, and mail a certified copy of the resolution and map to any affected town clerks and the county clerk.

The city/village then may enact an interim zoning ordinance "freezing" existing zoning in all or part of the ETZ jurisdiction. The city/village plan commission updates its existing zoning ordinance to include parcels in the ETZ and a Joint Extraterritorial Zoning Committee (3 city/village members and 3 town members) is created to vote on the update.

If a majority of the Joint Committee votes in favor of the proposed regulations, a public hearing is held, after which the city/village council/board may adopt the new regulations. Administrative and enforcement roles for the ETZ may be negotiated between the city/village and the town.

### **Can a city or village "freeze" the town's local zoning?**

Yes, but only within a specified portion of the ETZ. Referred to as an *interim zoning ordinance*, a "freeze" may be enacted for up to 18 months (with another year's extension possible if approved by the Joint ETZ Committee), without town, county or state approval – though an adopted resolution, publication, and certified mail notices are still required. Once a freeze expires, a city/village must wait at least five years before enacting another freeze.

The real purpose of the freeze is to give the city/village plan commission time to revise its zoning ordinance within the proposed extraterritorial zoning area. Since this action prevents a town from making any zoning changes within the ETZ while the freeze is in effect, it is recommended that a city/village consult with the town before taking this step.

**Must a town agree to ETZ? Does the state have to sign off?**

ETZ can be initiated without town or state approval. However, the final adopted city/village zoning ordinance for the extraterritorial area must be approved by a *majority* of the Joint Extraterritorial Zoning Committee (at least 4 of the 6 total members). Therefore, a new zoning ordinance for the extraterritorial area is impossible without at least one town vote.

**Does a city/village’s ETZ replace or overlay (add on to) the existing town zoning?**

The statutes do not stipulate one or the other, consequently either would seem to be allowable.

**What are some of the benefits of ETZ?**

Approximately 20 cities and villages throughout Wisconsin have worked successfully with adjacent towns to create extraterritorial zoning maps and ordinances. Some of the benefits include the following:

- Provides for smoother transitions between rural and urban land uses.
- Reduces conflicting land uses, which lessens citizen complaints and protects property values.
- Promotes intergovernmental cooperation and communication.
- Helps avoid multiple communications towers and similar duplications.
- Makes planning for roads, utilities, recreation facilities, etc. easier.
- Coordinates mutual protection of sensitive areas and valued natural resources.

Sources: Wisconsin Department of Administration – Office of Land Information Services; “Using Extraterritorial Zoning to Protect a Municipality’s Interests Outside its Boundaries: A Case Study” by Atty John Laun; “County & Local Government Land Use Planning & Regulation” by James Schneider, J.D. Compiled by Kevin Struck, Community Development Educator, Sheboygan County.





CTW Corporation  
 21500 W Good Hope Rd  
 Lannon, WI 53046

# Invoice

Date	Invoice #
1/13/2023	40745

Bill To
City of Abbotsford Municipal Water 203 N First St PO Box 586 Abbotsford, WI 54405

P.O. No.	Terms	Project
Pay App #1	Net 30	4103-ABBT

Quantity	Description	Rate	Amount
	Pay Request #1 Per Proposal Dated April 13, 2022 via e-mail  Mobilize, drill 6" granite test well with casing into bedrock, open hole from bedrock down to 300'. No test pumping completed on the wells that were not producing adequate water, test pumping and hydraulic fracking completed later. Original quoted cost with test pumping: \$21,600/well- cost for just well drilling- \$17,700 (\$3,900 for test pumping)		
	Test Well Site #1: Well #1- Construction to 300', only 1 gpm present. No test pumping will occur.	17,700.00	17,700.00
	Well #2- Construction to 300', 30 gpm present which dropped to 12-15 gpm after continued drilling. Will frack and test pump.	17,700.00	17,700.00
	Test Well Site #2: Well #1- Construction to 300', only 1 gpm present. No Test pumping will occur.	17,700.00	17,700.00
	Well #2- Construction to 300', only 5 gpm present. No Test pumping will occur.	17,700.00	17,700.00
	Well #3- Construction to 300', only 2 gpm present. No Test pumping will occur.	17,700.00	17,700.00
	Test Well Site #4 (#3 owner access was an issue) Well #1- Construction to 300', steady 15-20 gpm present. Will frack and test pump.	17,700.00	17,700.00
Thank you for your business.		<b>Total</b>	\$106,200.00



CTW Corporation  
 21500 W Good Hope Rd  
 (262) 253-6613

# Invoice

Date	Invoice #
4/3/2023	40833

Bill To
City of Abbotsford Municipal Water 203 N First St PO Box 586 Abbotsford, WI 54405

P.O. No.	Terms	Project
Pay Request #2	Net 30	4103-ABBT

Quantity	Description	Rate	Amount
	Pay Request #2: Per Proposal Dated April 13, 2022 via e-mail, adders were hydrofracking and re-drilling caved in well		
	Test Well Site #1: Hydrofrack Well #2, 3 zones	5,500.00	5,500.00
	Well #2- Test pump well- ~6,500 gallons then 18 gpm after that	3,900.00	3,900.00
	Test Well Site #4 (#3 owner access was an issue) Well #1- Add additional casing due to caving, drill out bottom, redevelop well	3,140.00	3,140.00
	Hydrofrack Well, 3 zones	5,500.00	5,500.00
	Test Pump well- Continuous 43 gpm, ~0.3 gpm/ft	3,900.00	3,900.00
Thank you for your business.		<b>Total</b>	\$21,940.00